



PLACEMENT OPPORTUNITIES

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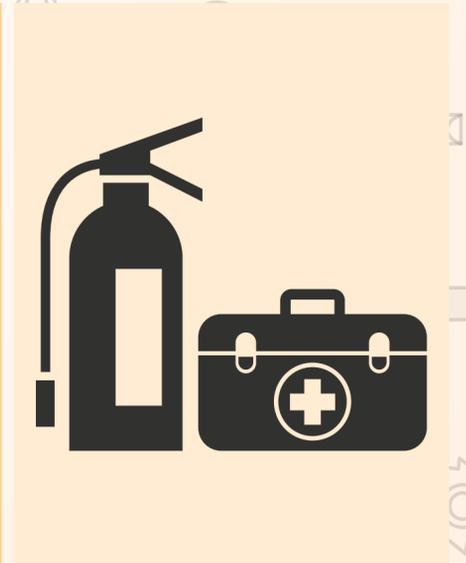
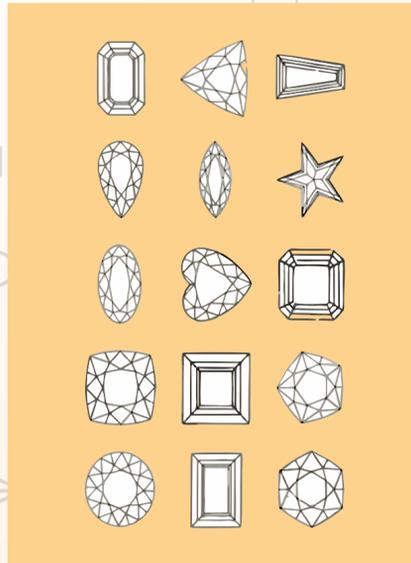
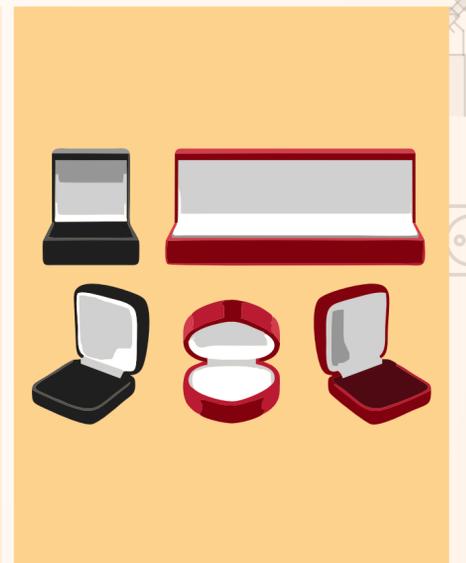
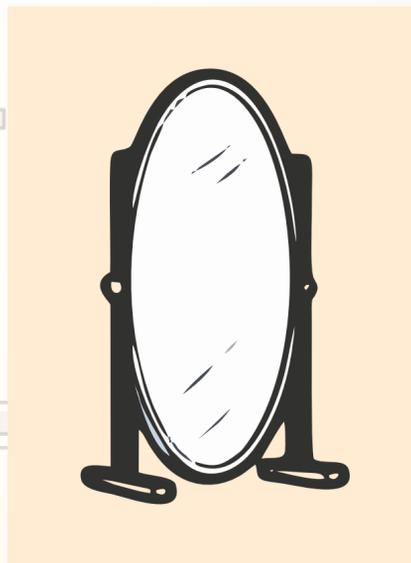
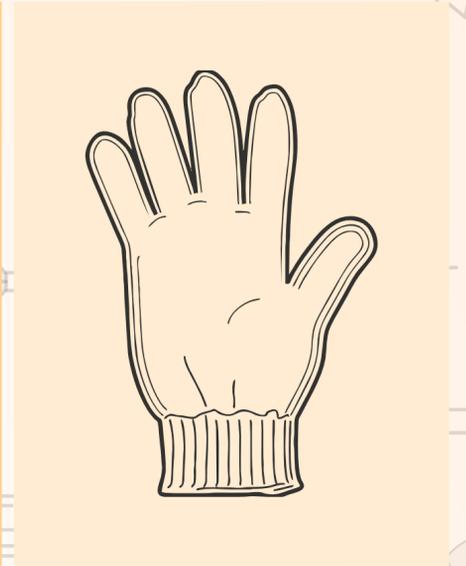
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EQUIPMENT LIST

Jewellery Retail Sales Associate (G&J/Q6802)

1.	White Board/Black Board	x1
2.	White Board/Black Board marker/ chalk, Duster	x3
3.	Notepads, Pens, Pencils, Blank Sheets	x30
4.	Computer or Laptop attached to LCD projector	x1
5.	Metal-Karat Chart	x5
6.	Jewellery	x7
7.	Display Bust	x4
8.	Ring Display Tray	x2
9.	Earring Stand	x5
10.	Bangle Stand	x5
11.	Jewellery Display Counter	x1
12.	Viewing Mirrors	x2
13.	Stone-Carat/Size Chart	x5
14.	Cotton gloves	x15
15.	Jewellery cleaning cloth/ gem cloth	x15
16.	Sample price tags	x10
17.	Sample jewellery packing materials, jewellery boxes	x5
18.	Gemstones	x0





JOB ROLE OVERVIEW

Jewellery Retail Sales Associate (G&J/Q6802)

Role Description

Engaging with the customers, understanding the needs of the customer, explaining the offerings of the store and assisting them in choosing jewellery according to their requirement, managing stock at the counter. Also, managing multiple sales counters of diverse product category and taking customized jewellery orders.

Version

1.0

NSQF Level

4

Minimum Educational Qualifications

12th Standard, preferably

Maximum Educational Qualifications

Not applicable

Training

(Suggested but not mandatory)

Not applicable

Minimum Job Entry Age

18 years

Experience

1 to 2 years in sales preferred

Applicable National Occupational Standards (NOS)

1. **G&J/N6801:** Engage the customers at the retail counter
2. **G&J/N6802:** Explain to customers about jewellery product offerings
3. **G&J/N6803:** Facilitate customer buying decision at multiple counters
4. **G&J/N6804:** Manage stock of products at multiple counters and ensure product safety
5. **G&J/N6805:** Interaction for planning and reporting
6. **G&J/N6806:** Create professional image of self and organisation
7. **G&J/N9902:** Maintain health and safety at workplace

Assessment Guidelines

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.
2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC.
3. Individual assessment agencies will create theory question papers for candidates at every examination/training centre. (As per assessment criteria below)
4. Individual assessment agencies will create practical tests for skill evaluation for candidates at every examination/training centre. (As per assessment criteria below)
5. To pass the Qualification Pack, every candidate should score a minimum 60% of aggregate marks to successfully clear the assessment.
6. In case of successfully passing only certain number of NOSs, the candidate is eligible to take subsequent assessment on the balance NOSs to pass the Qualification Pack.



CAREER MAP FOR SALES AND PRE-SALES

